Student name : _____

English correction procedure with ANTIDOTE

Steps	X
1. Page layout : a. Insert a **header** En-tête (title) and a **footer** Pied de page (name, group, date, teacher's name) and <u>**save your work**</u> under a logical name. b. Ensure your text is double-spaced and justified. c. The text must be in <u>12</u> points **Times New Roman** or **Arial**. d. Do not forget to save your work regularly.	
2. Listen to your text with Word-Q.	
While listening, verify : a. That all the words needed are present in your sentence. b. That your text is coherent (verb forms, connectors, etc.)	
3. In the Antidote thumbnail, choose "Options d'Antidote"	
a. Then, in general, select "Ouverture" and "Langue d'affichage". b. Choose "Anglais" in the rolling menu and click OK. c. Finally, the system will ask you if you would like to restart "relancer Antidote maintenant?". Select "Maintenant".	
Under CORRECTION :	
4. In *Language,* correct all words underlined in red if need be. 5. In *Style*, verify in the right side of the screen, if there are words used repeatedly and vary your vocabulary when necessary.	
Under INSPECTION:	
6. In *Categories*, verify the following : a. **Proper nouns**: Did you capitalise them? b. **Common nouns**: Did you make sure the nouns are in agreement with their determiners. c. **Adjectives**: Are there enough to illustrate what you are describing? d. **Pronouns**: Verify if you have used the proper pronouns. e. **Verbs :** Are my verbs in agreement with my pronouns?	
Under CORRECTION :	
7. Verify and correct any dashed underlined passages : a. Check your sentence structure (Ask yourself if your sentence is comprehensible) ; b. Check your verb form ; c. Check your punctuation.	
When you are finished:	
8. Listen to your text once again to ensure that you did not miss anything and save your work before closing your computer or printing.	

The student corrected his/her work with care: ☐ yes   ☐ +/-   ☐ no

Signature : _____